

**DETERMINATION AND FINDINGS
FOR A
SOLE SOURCE PROCUREMENT**

CONTRACT NO.:	CW31686
CAPTION:	Refurbishment of Seagrave Ladders
PROPOSED CONTRACTOR:	FWD Seagrave
PROGRAM AGENCY:	Fire and Emergency Medical Services

FINDINGS

1. AUTHORIZATION:

D.C. Official Code §2-354.04, 27 DCMR 1304, 1700 and 1701

2. MINIMUM NEED:

The Fire and Emergency Medical Services Department has a need to refurbish Seagrave ladder trucks currently in its fleet which need extensive repairs. The refurbished units must be certified to original equipment specifications and meet the District's technical specifications. The cost to refurbish the trucks is significantly less than the purchase of new apparatus. The selected contractor must be manufacturer certified to provide the needed service in order not to void any existing warranties.

3. ESTIMATED REASONABLE PRICE:

The exact cost to refurbish each unit will differ and is not determinable until after vehicle inspection. The unit price for labor hours will be set in the contract. FEMS expects to spend an estimated price of \$284,935.00 per unit and having up to 5 units refurbished each year.

4. FACTS WHICH JUSTIFY SOLE SOURCE PROCUREMENT:

- A. As indicated in the attached letter from Seagrave, in order for the ladder to be properly refurbished and certified to original equipment specifications it must be repaired at the factory.
- B. The ladder design for the Seagrave truck is proprietary.
- C. Based on the letter provided by Seagrave and the fact that the design is proprietary, no market research was conducted.

5. CERTIFICATION BY AGENCY HEAD:

I hereby certify that the above findings are true, correct and complete.

Date

Gregory M. Dean
Fire Chief for DC Fire and EMS

6. CERTIFICATION BY CONTRACTING OFFICER:

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole source contract was published in accordance with 27 DCMR 1304 and that no response was received. I recommend that the Chief Procurement Officer approve the use of the sole source procurement method for this proposed contract.

Date

Jerome Lofton
Contracting Officer

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive solicitation process under either Section 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code § 2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the sole source method of procurement.

Date

George A. Shutter III
Chief Procurement Officer